

## Communicating with School Leaders

As situations arise when students and parents may have questions or concerns with the educational process, it is important that open communication exists. Many questions can be easily answered by the educator directly involved in the class or program before it becomes necessary to move on to the next level. One of the easiest ways to communicate is via email, or a phone call. As a way to help parents effectively ask questions or communicate a concern, a "chain of command" process has been developed. Holly Area Schools leadership will follow the communication process below, and ask families to use this process as a reference when beginning their communications. You may also print a copy of this process and the contact information from our webpage 'Chain of Command'.

For a complete staff directory, visit <https://www.hask12.org/district/staff-directory/>. We look forward to continuing to develop positive partnerships with all Holly Area Schools parents.

### Instruction and Curriculum

STEP 1: Classroom Teacher

STEP 2: Counselor

STEP 3: Building Principal (see list provided)

STEP 4: Executive Director of Educational Services  
Michelle Szczechowicz  
248-328-3147

### Discipline

STEP 1: Classroom Teacher

STEP 2: Building Principal (see list provided)

STEP 3: Executive Director of Educational Services  
Michelle Szczechowicz  
248-328-3147

### Special Education

STEP 1: Classroom Teacher/Sp. Ed. Teacher

STEP 2: Building Principal (see list provided)

STEP 3: Director of Student Services  
Jennifer Lauria  
248-328-3170

### Athletic Questions or Concerns

STEP 1: Coach

STEP 2: Athletic Director  
Casey Lombard  
248-328-3243

STEP 3: Building Principal (see next page)

### Building and Grounds

STEP 1: School Office

STEP 2: Building Principal (see list provided)

STEP 3: Director of Operations  
Jeremy Mason  
248-328-3163

STEP 4: Director of Human Resources  
Patricia Murphy-Alderman  
248-328-3147

### Early Childhood

STEP 1: Classroom Teacher

STEP 2: Early Childhood Principal  
Preschool, GSRP, Head Start, Latchkey  
Candice Davies  
248.328.3022

STEP 3: Executive Director of Educational Services  
Michelle Szczechowicz  
248-328-3147

## Transportation

STEP 1: Transportation Assistant Supervisor  
Victoria Mingo-Williams  
248-328-3093

STEP 2: Transportation Supervisor  
Frank Richmond  
248-328-3095

STEP 3: Director of Operations  
Jeremy Mason  
248-328-3163

STEP 4: Director of Human Resources  
Patricia Murphy-Alderman  
248-328-3147

## Food and Nutrition Services

STEP 1: School Main Office

STEP 2: Building Principal (see list provided)

STEP 3: Food Service Director  
Thomas Baranoucky  
248-328-3033

STEP 4: Director of Operations  
Jeremy Mason  
248-328-3163

## Building Principals

### Davisburg Elementary

Codie Lakin  
248-328-3501

### Holly Elementary

Aimee Schwartz  
248-328-3601

### Patterson Elementary

Jacob Haynes  
248-328-3701

### Rose Pioneer Elementary

Carrie Keech  
248-328-3801

### Broncho Virtual School

Krystle Voegel, Director  
248-328-3168

### Holly Middle School

Monica Turner, Principal  
248-328-3401

Haley Street, Assistant Principal  
248-328-3401

### Holly High School

Melissa Wachowski, Principal  
248-328-3201

Haley Barnes, Assistant Principal (A-K)  
248-328-3201

Joseph Merlo, Assistant Principal (L-Z)  
248-328-3201

## Unresolved Questions or Concerns

If questions or concerns have not been resolved after discussing them with teachers, principals or other school leaders, you may contact the superintendent. For high-level concerns, issues may be advanced to the Board of Education after they have advanced through each level of the chain of command.

### Superintendent

Scott Roper, 248-328-3147

### Board of Education

<https://www.hask12.org/district/board-of-education>