SKILL BUILDING APPLICATION CHECKLIST

Thank you for reaching out to Holly Area Youth Assistance for skill building scholarships. It is HAYA’s goal to help support youth and their families by helping to fund activities in which the student/youth wishes to participate. Please initial each requirement of the application as it is completed by you the parent/guardian. Notification of being granted skill building scholarships will be made no later than 10 days after receiving the completed skill building application packet.

_______ Read and agree to HAYA’s Skill Building Scholarship Policy

_______ Complete the HAYA Student Enrichment Form

_______ Proof of Residency Document (provide one of the following)
    Copy of parent/guardian’s driver’s license
    State ID
    Recent utility bill
    Property tax invoice

_______ Proof of Income/Financial Support (provide one of the following)
    Copy of Bridge Card
    Copy of Social Security statement (SS# blocked off)
    Free & reduced lunch documentation
    Copy of signature page of parent/guardian most recent tax return
    (SS# blocked out)

_______ Activity Flyer for which a scholarship is being sought

_______ Time Stamp of the HAYA secretary

_______ Initialed and dated HAYA Skill Building Policy given to parent/guardian

____________ HAYA OFFICE USE ONLY

_______ HAYA Office Secretary Approval that all necessary items have been received

_______ Parent/Guardian notified of Skill Building Scholarship awarded or not
Holly Area Youth Assistance
Skill Building Scholarship Policy

Holly Area Youth Assistance Board of Directors adopted a Skill Building Policy for the purpose of processing Skill Building Scholarship requests in an equitable and fair manner. Skill Building Scholarships are provided to children who reside in the Holly School District in the interest of keeping them active and involved in positive, esteem-building activities. This policy is a guideline for reviewing and approving requests for scholarships and is subject to exceptions on an individual basis with consensus of the HAYA Executive Board and the Skill Building Committee.

1. The Youth Applicant must be a resident of Holly Township, the Village of Holly, Groveland Township, Rose Township, Springfield Township or White Lake Township and attend school within the Holly Area School District. And the Parent/Guardian is required to submit a completed Student Enrichment Application Form.
2. The family must meet existing Community Development Block Grant guidelines listed below:

2017 INCOME LIMITS Established by the U.S. Department of Housing and Urban Development
(PLEASE CHECK ONLY ONE):

☐ Family of 2 less than $42,800  ☐ Family of 3 less than $48,150  ☐ Family of 4 less than $53,500
☐ Family of 5 less than $57,800  ☐ Family of 6 less than $62,100  ☐ Family of 7 less than $66,350

3. Scholarship approval will be limited to one per child per year. However, a second request may be approved on an exception basis for special circumstances as determined by the Skill Building Chair and the Executive Committee.
4. The scholarship amount will vary depending on the program sought and monies available. Usually the monies awarded are in the $50 - $75 range. Parents will be responsible for any remaining balance.
5. Scholarship funds are paid directly to the providing organization and not paid to the parent/guardian.
6. Scholarships will be limited to participant fees only. Uniforms and any related fees attached to the activity will be excluded.
7. Notification of the awarding (or not) of a requested skill building scholarship will be made within 10 days of the date the completed Skill Building Application Packet was submitted. (These 4 items):

1. Skill Building Application Checklist
2. Holly Area Youth Assistance Skill Building Scholarship Policy
3. HAYA Student Enrichment Application Form
4. Oakland County Household Information Form

I have read and understand the Holly Area Youth Assistance Skill Building Scholarship Policy.

(Parent/guardian filing the HAYA Skill Building Scholarship Application Packet)  Date
HAYA Student Enrichment Application Form

Child's Name ___________________________________________ DOB ____________________

Parent's/guardian's name _____________________________ # of adults in household _____

Address ____________________________________________ Township ________________

City __________________________ Zip code ________ Cell # __________________________

Home # ______________ Work # ______________ Email Address _______________________

Name of Activity/Program: __________________________________________

(Please attach flier or printed material for this activity or program)

Start Date of the activity/program: __________________________

Number of sessions or length of program/activity: __________________________

Registration deadline: __________________________

Program/Activity name to which the check would be made payable: ________________

Contact person for the activity/program & their phone #: _________________________

Total cost of the activity/program: ______________ Amount you can pay: ______________

What other assistance are you receiving for this activity/program? ________________

Amount of skill building funds you're requesting from HAYA: _____________________
Oakland County Household Information Form

1. Person filling out the form (If different from parent/guardian):

<table>
<thead>
<tr>
<th>First Name</th>
<th>Middle Name</th>
<th>Last Name</th>
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2. Relationship to child/student seeking a skill building scholarship:


3. Address of Person completing this form if different from the child's address:

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<tr>
<th>Address</th>
<th>City/Town</th>
<th>Zip Code</th>
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4. Cell #: __________________ Email: __________________ Home #: ________________

5. PEOPLE LIVING IN YOUR HOUSEHOLD: (Questions 5 & 6 are for statistical purposes only)

<table>
<thead>
<tr>
<th>Check all who will participate in this program</th>
<th>Name (First &amp; Last)</th>
<th>Relation to you (S=Spouse, C=Child, SC=Step Child, OA=Other Adult, OC=Other Child)</th>
<th>Birthdate (mo/day/year)</th>
<th>Gender</th>
<th>Race (W=White, AA=Afro-American, H=Hispanic, A=Asian, ME=Middle Eastern, NA=Native American, O=Other)</th>
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6. Marital Status of Biological Parents: ___ Never married ___ Married ___ Separated

___ Divorced ___ Widowed